



Fall Internships:

Congressman Ben Ray Lujan (NM-03) is seeking un-paid full-time and part-time interns for his New Mexico District offices. Candidates for the fall of 2009 should be motivated, flexible, and detail-oriented individuals with availability beginning immediately. Congressman Lujan's District offices are located in: Santa Fe, Rio Rancho, Las Vegas, Gallup, Tucumcari, and Farmington.

Intern responsibilities include answering constituent phone calls, sorting mail and faxes, writing letters, and assisting staff with projects in diverse issue areas. Candidates should be outgoing and possess strong oral and written communication skills, an ability to multitask in a fast-paced environment, and a good sense of humor. For Santa Fe based internships please call to request an application. Completed applications along with a resume, cover letter and a 1-2 page writing sample can be e-mailed, faxed or mailed to:

Eliza Sultan

Office of Congressman Ben Ray Luján (NM-03)

811 St. Michael's Drive Suite #104

Santa Fe, NM 87505

(505) 984-8950 Telephone

(505) 986-5047 Fax

eliza.sultan@mail.house.gov

www.lujan.house.gov



Intern Application
Honorable Ben Ray. Luján, Congressman
New Mexico 3rd Congressional District

Name _____ Social Security Number: _____

Address: _____

Home Telephone Number: _____

Cell Phone Number: _____

E-mail Address: _____

Parent or Guardian Name: _____

Parent or Guardian Telephone Number: _____

School Name: _____ School Address: _____

Credit Hours: _____ G.P.A. _____

Year: 9TH 10TH 11TH 12TH Higher _____

Semester: Fall Spring Winter Summer

Availability:

From (date): _____ to _____ _____ am/pm _____

In addition to filling out this application, please include:

1. Resume: If you do not have work experience, please include relevant school projects, volunteer or outreach work.
2. Cover letter
3. Writing Sample

Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____